

## Written undertaking



### Republic Of Namibia

#### Ministry of Labour, Industrial Relations and Employment Creation

Written undertaking in terms of section 138 of the Labour Act, 2015  
and section 50(2)(D) of the Public Procurement Act, 2015

### 1. EMPLOYERS DETAILS

Company Trade Name: **OILONGA MEDIA**

Registration Number: **CY/1998/0302**

Vat Number: **02209177-015**

Industry/Sector: **FOREIGN EXCHANGE**

Place of Business: **WINDHOEK, NAMIBIA**

Physical Address: **REV. MICHAEL SCOTT, FREEDOM PLAZA,  
MEZZANINE FLOOR E2**

Tell No.: **+264 81 4535 828**

Fax No.: **N/A**

Email Address: [admin1@oilonga.media](mailto:admin1@oilonga.media)

Postal Address: **PO BOX 61438, WINDHOEK**

Full name of Owner/Accounting Officer: **HAMILTON CHARTERED  
ACCOUNTANTS**

Email Address: [virgill@hamilton.com.na](mailto:virgill@hamilton.com.na)

## 2. PROCUREMENT DETAILS

Procurement Reference No.: **NCS/ONB/NAC – 19/2020**

Procurement Description: **OPERATION AND MANAGEMENT OF FOREX SERVICES AT HOSEA KUTAKO INTERNATIONAL AIRPORT**

Anticipated Contract Duration: **5 YEARS**

Location where work will be done, good/services will be delivered: **HOSEA KUTAKO INTERNATIONAL AIRPORT, WINDHOEK-NAMIBIA**

## 3. UNDERTAKING

I **SELMA IKELA** owner/representative

of **OILONGA-MEDIA CC**

hereby undertake in writing that my company will at all relevant times comply fully with the relevant provisions of the Labour Act and the Terms and Conditions of Collective Agreements as applicable.

I am fully aware that failure to abide to such shall lead to the action as stipulated in section 138 of the labour Act, 2007, which include but not limited to the cancellation of the contract/licence/grant/permit or concession.

**Signature:** .....

**Date:** .....

**Seal:**.....

*Please take note:*

- 1. A labour inspector may conduct unannounced inspections to assess the level of compliance*
- 2. This undertaking must be displayed at the workplace where it will be readily accessible and visible by the employees rendering service(s) in relations to the goods and services being procured under this contract*