



REPUBLIC OF NAMIBIA



OMUSATI REGIONAL COUNCIL

OFFICE OF THE CHIEF REGIONAL OFFICER

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Enquiry: Mr. Ervin Kamati

Erf 1080 Namaungu Street
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OUTAPI

13 December 2023


Mr. Titus Ndove
Executive Director
Ministry of Finance
Private Bag 13295
WINDHOEK

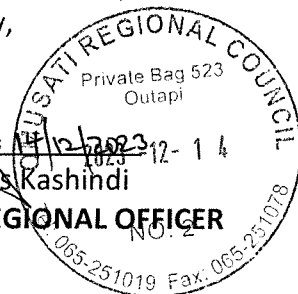
Dear Mr. Ndove

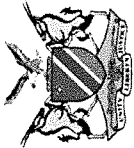
SUBMISSION OF 2024/2025 ANNUAL PROCUREMENT PLAN FOR OMUSATI REGIONAL COUNCIL AND DELEGATED FUNCTIONS

1. The above-mentioned subject bear reference.
2. Pursuant to section 25 (4)(a) of the Public Procurement Act, No. 15 of 2015 as amended read with the Public Procurement Regulation 8(2)(d), Omusati Regional Council hereby submit its Annual Procurement Plan for the Financial Year 2024/2025 for your consideration.

Sincerely,


Gervasius Kashindi
CHIEF REGIONAL OFFICER





Republic of Namibia
Annual Procurement Plan



Name of Public Entity: Omusati Regional Council: Head Office, Constituencies and Settlements									
Financial Period: 2024/2025									
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)	
1	Procurement of Security Services for Anamulenge, Ogongo, Etayi and Otamanzi constituency offices for a period of 24 months	4	NCS	Yes	ONB	792 000,00	1 April 2024 to 30 April 2024	N/A	
2	Supply and delivery of office Furnitures, Fixtures, Fittings and Equipment	Various	G	No	RFQ	571 000,00	1 April 2024 to 31 March 2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).	
3	Procurement of PA sound system	1	G	No	RFQ	35 000,00	1 April 2024 to 31 March 2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).	
4	Supply and delivery of Groceries and Food items to the Regional Council for a period of 24 months	Various	G	Yes	ONB	250 000,00	1 April 2024 to 30 June 2024	N/A	
5	Supply and delivery of Vehicle batteries to the Regional Council for a period of 24 months	Various	G	No	ONB	52 000,00	1 April 2024 to 30 June 2024	N/A	
6	Provision of Catering services to Head office and Delegated Functions for a period of 24 months	Various	NCS	Yes	ONB	100 800,00	1 April 2024 to 30 June 2024	N/A	
7	Procurement of water meters, pipes and other plumbing materials	Various	G	Yes	ONB	72 000,00	1 April 2024 to 30 June 2024	N/A	
8	Printing (Diaries, RC logos , business cards, protective wear, payslips, etc	Various	G	Yes	RFQ	105 000,00	1 April 2024 to 31 March 2025	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).	
9	Advertisement (Vacancies and Bids)	Various	NCS	No	EPE	210 000,00	1 April 2024 to 31 March 2025	A Public Entity has the capacity to do work on behalf of the Government, in terms of Section 34(g)	
10	Procurement of Installation and monitoring of alarm at Head office, Constituency and Settlement offices for 24 months	Various	NCS	Yes	ONB	333 000,00	1 April 2024 to 30 June 2024	N/A	

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11	Procurement of Servicing of fire extinguishers at Head office, Constituency and Settlement offices for 24 months	Various	NCS	No	RFQ	40 000,00	1 April 2024 to 31 March 2025	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
12	Procurement of Provision of flight services (Air tickets) for 24 months	Various	NCS	No	ONB	50 000	1 April 2024 to 30 June 2024	Default method
13	Procurement of Provision of Annual Licence fee, Payslips, training, consulting services to Omusati Regional Council for 24 months	Various	NCS	No	ONB	111 932	1 April 2024 to 30 June 2024	N/A
14	Procurement of Provision of Microsoft Office 365 Business software Licence for Omusati Regional Council for 24 months	1	NCS	No	ONB	400 000	1 April 2024 to 30 June 2024	N/A
15	Procurement of Transportation Services (Car rental) to Omusati Regional Council for 24 months	Various	NCS	No	ONB	30 000	1 April 2024 to 30 June 2024	N/A
16	Procurement of provision of Service, Repair and Overhaul of all Toyota vehicles up to 8 tons for Omusati Regional Council for 24 months	Various	NCS	No	ONB	285 000	1 April 2024 to 30 June 2024	N/A
17	Procurement of provision of Service, Repair and Overhaul of Trucks, Fire Engine and Hydroblast for Omusati Regional Council for 24 months	Various	NCS	No	ONB	297 750	1 April 2024 to 30 June 2024	N/A
18	Supply and delivery of tyres, tyre fitment, tyre repair, wheel alignment and wheel balancing for 24 months	Various	NCS	No	ONB	210 000	1 April 2024 to 30 June 2024	N/A
19	Procurement of provision of fumigation at Head office, Constituency and Settlement offices	Various	NCS	Yes	RFQ	445 000	1 April 2024 to 31 March 2025	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
20	Procurement of PVC Tent 24x9m and Gazebo 3x4m with camping chairs	Various	G	Yes	RFQ	57 000	1 April 2024 to 31 March 2025	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
21	Procurement of White board 2x2m for Registry and Procurement offices	2	G	Yes	IQ	7 000	1 April 2024 to 31 March 2025	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
22	Procurement of Installation and monitoring of car tracking system for ORC vehicles for 24 months	1	NCS	Yes	ONB	300 000,00	1 April 2024 to 30 June 2024	N/A
23	Procurement of vacuum cleaner, microwaves, bar fridges and fridges	Various	G	Yes	RFQ	56 500,00	1 April 2024 to 31 March 2025	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).

24	Supply and delivery of water tank 5000L at Oongo Settlement office	1	G	Yes	IQ	10 000,00	1 April 2024 to 31 March 2025	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
25	Rural Sanitation	10	W	Yes	ONB	4 616 000	01/04/2024	NA
26	Establishment of Rural Development Center	1	W	Yes	RFQ	1 000 000	01/04/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
27	Procurement of materials for Rural Development Programmes (FCFW, MFS, RES, RSAP, OROI, SRFPF, World Food Day)	various	G	Yes	RFQ	690 000	01/09/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
28	Electrification of Growth Points (Otamanzi, Okahao, Tsandj, Elim and Okalongo Constituencies)	5	W	Yes	OAB	1 570 000	2024-01-04	Default method is used.
29	Construction of Services Infrastructure - Onesi (NPC)	1	W	Yes	OAB	1 260 000	2024-01-04	Default method is used.
30	Construction of Services Infrastructure - Onandjaba Village Council (NPC)	1	W	Yes	OAB	6 680 000	2024-01-04	Default method is used.
31	Construction of Services Infrastructure - Oongo (NPC)	1	W	Yes	OAB	7 000 000	2024-01-04	Default method is used.
32	Construction of a Dumping Site at Onandjaba Village Council (Assessment of suitability, designing and documentation)	1	W	Yes	OAB	200 000	2024-01-04	Default method is used.
33	Maintenance of Roads in Settlements (RFA)	1	W	Yes	OAB	1 242 280	2024-01-04	Default method is used.
34	Constituency Identified Projets	12	W	Yes	OAB	2 358 500	2024-01-04	Default method is used.
35	Construction of Bachelor Flats at Constituency Offices	1	W	Yes	OAB	900 000	2024-01-04	Default method is used.
36	Amendment Ext Proper, 1 and 2 Surveying - Okalongo Settlement	3	CS	Yes	RFP	1 500 000	2024-01-04	Section 35(1)
37	Homestead compensation - Late Haimo Mumbala (Okalongo Settlement) (B/F)	1	NCS	Yes	DP	287 166,63	2024-01-04	There is only one supplier that has the exclusive right to supply the services to be procured, and no suitable alternative is available as per Section 36.2 (a).
38	Expansion of Onandjaba Village Council Boundaries	1	CS	Yes	RFP	75 000,00	2024-01-04	Section 35(1)
39	Extension of a Septic Tank - Oongo Constituency Office	1	W	Yes	OAB	150 000,00	2024-01-04	Default method is used.
40	Renovation of Omusati Regional Council Main Hall, offices (A1 - A3 and B1-B5)	1	W	Yes	OAB	2 305 000,00	2024-01-04	Default method is used.

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41	Construction of Otamanzi Constituency Hall Phase 2	1	W	Yes	DP	500 000,00	2024-01-04	Additional works which were not included in the initial contract which have become necessary and the separation of the additional works from the initial contract would be difficult for technical or economic reasons as per Section 36(1)(c)
42	Supply and delivery of computer equipment	Various	G	Yes	RFQ	800 000,00	2024-01-04	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).

Name of Public Entity: LANDS OMUSATI									
Financial Period: 2024/2025									
Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)	
1	Supply and delivery of Stationeries for a period of 24 months: Vote 37100220200	Various	G	Yes	ONB	40 000,00	01/04/2024	N/A	
2	Supply and delivery of Cleaning Materials and Equipments for a period of 24 months: Vote 371002202300	Various	G	Yes	ONB	30 000,00	01/04/2024	N/A	
3	Supply of Catering Services to Land Board Meetings for a period of 24 months: Vote 37100430201	6	NCS	Yes	ONB	32 000,00	01/04/2024	N/A	
4	Supply and delivery of Office Supplies: Equipment, Air-conditioners, electrical materials, plumbing and furniture: Vote 37100220300	Various	G	Yes	RFQ	180 000,00	01/04/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).	
5	Supply and delivery of Stationeries from Public Entities: Vote 37100220200	Various	G	Yes	EPE	10 000,00	01/04/2024	A Public Entity has the capacity to do work on behalf of the Government, in terms of Section 34(g)	
6	Supply and delivery of Uniforms. Vote 37100220600	Various	G	Yes	IQ	11 000,00	01/04/2024	Section 38	

Name of Public Entity: Omusati Regional Council: Maintenance and Inspection									
Financial Period: 2024/2025									
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)	
1	Supply and delivery of Materials (Electrical, Civil and Mechanical Materials)	Various	G	Yes	RFQ	257 665,00	01/04/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).	

2	Supply and delivery of protective Clothing	Various	G	Yes	RFQ	50 000,00	01/04/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
3	Supply and delivery of Materials (tools and spare parts)	Various	G	Yes	RFQ	54 200,00	01/04/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
4	Supply and delivery of cleaning materials	Various	G	Yes	OAB	34 200,00	02/08/2024	N/A
5	Supply and delivery of office stationaries, toners and cartridges	Various	G	Yes	OAB	54 200,00	03/07/2024	N/A
6	Design the drawing plan for the construction of the workshop and storeroom for Outapi Regional office and construction of Oshikuku Sub-office ,storeroom and car parking	Various	W	Yes	RFQ	45 000,00	01/06/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
7	Procuring of Easy Packs for Courier Services	Various	G	Yes	DP	2 800,00	01/04/2024	Where only one supplier has the exclusive right to manufacture the goods or to supply the goods, works or services to be procured, and no suitable alternative is available in accordance with the Public Procurement Act, 2015 (Act No. 15 of 2015), Section 36 (2) (a).
8	Procuring the Microsoft Dynamic Financial System great plan and Annual Licenrce	1	NCS	Yes		54 825,00	1 April 2024 to 30 June 2024	Where only one supplier has the exclusive right to manufacture the goods or to supply the goods, works or services to be procured, and no suitable alternative is available in accordance with the Public Procurement Act, 2015 (Act No. 15 of 2015), Section 36 (2) (a).
9	Provision of security to guard Outapi Regional Office and Okahao sub-office	1	NCS	Yes	RFQ	360 000,00	01/04/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
10	Training and Capacity building for staff members	Various	NCS	Yes	RFQ	50 000,00	01/04/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
11	Procuring the Kitchen Assessorries	Various	G	Yes	RFQ	14 400,00	01/04/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).

12	Purchasing and Servicing of Fire Extinguisher for the Department of Works ,Outapi Regional Office and Okahao-Sub-Office.	1	W	Yes	RFQ	15 000,00	01/06/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act,2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
13	Carry out routine Maintenance on Generator Sets, Sewer and Water Pumps, Incinerators, Autoclave machines, Mortuaries, Cold and Freezer rooms, Cooking Pots, Pans and Stove	Various	NCS	Yes	RFQ	250 000,00	01/04/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act,2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).

Name of Public Entity: Omusati Regional Council: Directorate of Water Supply and Sanitation Coordination									
Financial Period: 2024/2025									
Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)	
1	Supply and delivery of Office equipment (photocopy machines, printers, computers, Laptops)to the Directorate of Water Supply and Sanitation Coordination for a period of 24 months	Various	G	Yes	ONB	300,000.00	01/04/2024	N/A	
2	Supply and delivery of camping equipment (Tent, camping chair, Folding mattress, Strech bed, Gas cooker with tops) to the Directorate of Water Supply and Sanitation Coordination for a period of 24 months	Various	G	Yes	ONB	150,000.00	2024-04-01	N/A	
3	Supply and delivery of Cleaning materials to the Directorate of Water Supply and Sanitation Coordination, for a period of 24 months	Various	G	Yes	ONB	100,000.00	2024-04-01	N/A	
4	Supply and delivery of stationeries, toners and cartridges to the Directorate of Water Supply and Sanitation Coordination for a period of 24 months	Various	G	Yes	ONB	100,000.00	2024-04-01	N/A	
5	Supply and delivery of Protective clothing to the Directorate of Water Supply and Sanitation Coordination for a period of 24 months	Various	G	Yes	ONB	120,000.00	2024-04-01	N/A	

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6	Supply and delivery of water equipments,civil, mechanic and solar materials to the Directorate of Water Supply and Sanitation Coordination, for the period of 24 months	Various	G	Yes	ONB	1,700,000.00	01/04/2024	N/A
7	Provision of transport: Fuel, Tyres, Batteries, services, repair, road worthy	Various	G	Yes	RB	2,000,000.00	01/04/2024	A Public Entity has reason to believe that the goods or services are only available from a limited number of bidders in accordance with the Public Procurement Act, 2015 (Act No. 15 of 2015), Section 31 (1) (a).
8	Utilities (payment of water, municipality services & electricity)	Various	G	Yes	EPE	700,000.00	01/04/2024	A Public Entity has the capacity to do work on behalf of the Government, in terms of Section 34(g)
9	Other goods and services (Trainings, Photocopy rental, courier services, renewal of Post Office Boxes)	Various	NCS	Yes	EPE	50,000.00	01/04/2024	A Public Entity has the capacity to do work on behalf of the Government, in terms of Section 34(g)
10	Provision of Electronic and software	Various	NCS	Yes	DP	50,000.00	01/04/2024	Where only one supplier has the exclusive right to manufacture the goods or to supply the goods, works or services to be procured, and no suitable alternative is available in accordance with the Public Procurement Act, 2015 (Act No. 15 of 2015), Section 36 (2) (a).
11	Pumping out septic tanks at Otamanzi and Tsandi offices, for the period of 24 months	Various	NCS	Yes	ONB	20,000.00	01/04/2024	N/A
12	Drilling of Borehole in the region	Various	W	Yes	ONB	2,040,000.00	01/04/2024	N/A
13	Installation of Borehole in the region	Various	W	Yes	ONB	1,710,000.00	01/04/2024	N/A
14	Cleaning and Pump Testing of Borehole in the region	Various	W	Yes	ONB	1,260,000.00	01/04/2024	N/A
15	Construction of New and rehabilitation of earth dams in 12 Constituencies	Various	W	Yes	ONB	19,200,000.00	01/04/2024	N/A
16	Construction of sanitation facilities (Toilets) in the region	Various	W	Yes	ONB	1,000,000.00	01/04/2024	N/A
17	Construction of short pipelines and water points in the region	Various	G	Yes	ONB	2,500,000.00	01/04/2024	N/A
18	Rehabilitation of Bore hole Infrastructure	Various	W	Yes	ONB	1,600,000.00	01/04/2024	N/A
19	Purchasing materials for upgrading / rehabilitation of traditional well	Various	G	Yes	ONB	700,000.00	01/04/2024	N/A
20	Construction of Onamatanga Water pipeline	Various	W	Yes	ONB	6,000,000.00	01/04/2024	N/A

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Name of Public Entity: Omusati Regional Council: MICT				Financial Period: 2024/2025				
Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Supply and delivery of Office stationaries	Various	G	Yes	RFQ		01/04/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
2	Supply and delivery of Cleaning materials	Various	G	Yes	RFQ		01/04/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
3	Purchasing of Toners and Cartridges	Various	G	Yes	RFQ		01/04/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
4	Purchasing of Uniforms and protective clothing	Various	G	Yes	RFQ		01/04/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
5	Purchasing of P/A System/Accessories	Various	G	Yes	RFQ	300 000,00	01/04/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
6	Purchasing of Laptop Computers/Accessories	Various	G	Yes	RFQ		01/04/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
7	Purchasing of Printers	Various	G	Yes	RFQ		01/04/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
8	Purchasing of Desktop Computers	Various	G	Yes	RFQ		01/04/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
9	Purchasing of Video Camera/Accessories	Various	G	Yes	RFQ		01/04/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
10	Purchasing of Digital Camera Accessories	Various	G	Yes	RFQ		01/04/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).

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11	Purchasing of Office Furniture	Various	G	Yes	RFQ		01/04/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
12	Maintenance of the Office	Various	G	Yes	RFQ	156 250,00	01/04/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
13	Supply and delivery of Electrical Materials	Various	G	Yes	RFQ	150 000,00	01/04/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).
14	Services of fire Extinguishers and Hose pipe reel	Various	NCS	Yes	RFQ		01/04/2024	It is too costly to apply, given the value of procurement in accordance with Public Procurement Act, 2015 (Act No. 15 of 2015 as amended), Section 27 (4) (c).

Name of Public Entity: Omusati Regional Council: Directorate of Education, Art and Culture									
Financial Period: 2024/2025									
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)	
1	Supply of Textbooks to various schools in Omusati Region	Various	G	Yes	OAB	40 000 000,00	02 April 2024 –29 March 2025	Default method	
2	Delivery of Textbooks to various schools in Omusati Region	Various	NCS	Yes	OAB		02 April 2024 –29 March 2025	Default method	
3	Supply and Delivery of Office Stationeries to the Directorate Head Offices.	Various	G	Yes	OAB	4 352 500,00	02 April 2024 –29 March 2025	Default method	
4	Supply and Delivery of School Stationeries to the schools in Omusati Region	Various	G	Yes	OAB/EPE	15 000 000,00	02 April 2024 –29 March 2025	Default method/Section34(g)	
5	Procurement for maintenance and service of photocopy machines and Printers for the Directorate Head Offices.	Various	NCS	Yes	DP	3 052 500,00	02 April 2024 –29 March 2025	Section36(2)(a)	
6	Procurement of materials and equipments for building maintenance for the Directorate Head Offices and schools in Omusati Region.	Various	G	Yes	RFQ	18 000,00	02 April 2024 –29 March 2025	Section 32 (1) (a)	
7	Supply and delivery of cleaning materials and equipment (brooms, mops, mop trolleys, spades, pangas, rakes, hoes, brushes, face masks, towels, toilet papers, etc.) to the Directorate Head Offices.	Various	G	Yes	OAB	1 092 732,19	02 April 2024 –29 March 2025	Default method	

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8	Supply and delivery of cleaning materials and equipment (brooms, mops, mop trolleys, spades, pangas, rakes, hoes, brushes, face masks, towels, toilet papers, etc.) to the schools and hostels in Omusati Region.	Various	G	Yes	OAB	217 800,00	02 April 2024 –29 March 2025	Default method
9	Supply and delivery of cleaning chemicals (soaps, disinfectants, multipurpose cleaners, sanitizers, dishwashing liquids, fresheners, etc.) to the Directorate Head Offices.	Various	G	Yes	OAB	36 987,08	02 April 2024 –29 March 2025	Default method
10	Supply and delivery of cleaning chemicals (soaps, disinfectants, multipurpose cleaners, sanitizers, dishwashing liquids, fresheners, etc.) to the schools and hostels.	Various	G	Yes	OAB	185697	02 April 2024 –29 March 2025	Default method
11	Supply and delivery of protective clothes (overall, boots, heavy duty gloves, etc.) to the schools and hostels.	Various	G	Yes	OAB	434000	02 April 2024 –29 March 2025	Default method
12	Supply and delivery of protective clothes (overall, boots, heavy duty gloves, etc.) for officials at Directorate Head Office.	Various	G	Yes	OAB/RFQ	120000	02 April 2024 –29 March 2025	Default method/Section 32 (1) (a)
13	Procurement for the Services of Provision of Training and Induction Workshops for Inspectors of Education, School Managers, Hostel Staff and School Board members	Various	NCS	Yes	RFQ	177 500,00	02 April 2024 –29 March 2025	Section 32 (1) (a)
15	Procurement for the Provision of Catering Services for the Directorate activities.	Various	NCS	Yes	OAB	2 000 000,00	02 April 2024 –29 March 2025	Default method
16	Supply and delivery of Hostel Equipment (cooking pots, frying pans, etc.) to the hostel schools.	Various	G	Yes	OAB	2 700 000,00	02 April 2024 –29 March 2025	Default method
17	Supply and delivery of Hostel Cleaning Materials, Disinfectants and chemicals.	Various	G	Yes	OAB/RFQ	670 000,00	02 April 2024 –29 March 2025	Default method/Section 32 (1) (a)
18	Supply and delivery of Gas Cylinders for Hostels in Omusati Region	Various	G	Yes	OAB/RFQ	160 000,00	02 April 2024 –29 March 2025	Default method/Section 32 (1) (a)
19	Supply and delivery of Hostel and Kitchen Protective Clothes	Various	G	Yes	OAB	650 000,00	02 April 2024 –29 March 2025	Default method
20	Provision of Hostel Catering Services to the hostel schools in Omusati Region	Various	NCS	Yes	OAB	118 680 159,00	02 April 2024 –29 March 2025	Default method

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21	Procurement for the Provision of Namibia School Feeding Program (NSFP) Maize Meal in Omusati Region	Various	NCS	Yes	OAB	23 500 000,00	02 April 2024 –29 March 2025	Default method
22	Provision of Subsidy to Community Hostels	Various	NCS	Yes	DP	5 386 900,00	02 April 2024 –29 March 2025	Section 36(2)(a)
23	Provision of Subsidy to Subsidized Private School for Maintenance in Omusati Region	Various	NCS	Yes	DP	2 110 000,00	02 April 2024 –29 March 2025	Section 36(2)(a)
24	Procurement for the provision of Training to Focal Teachers for Namibia School Feeding Program (NSFP Focal Teachers)	Various	NCS	Yes	RFQ	382 176,00	02 April 2024 –29 March 2025	Section 32 (1) (a)
25	Procurement for the provision provision of Training for Hostel Staff Members (superintendent, matrons, etc.)	Various	NCS	Yes	RFQ	286 200,00	02 April 2024 –29 March 2025	Section 32 (1) (a)
26	Provision of Medical Check-up for Hostel Staff in Omusati Region	Various	NCS	Yes	EPE	150 000,00	02 April 2024 –29 March 2025	Section 34(g)
27	Supply and delivery of name tags (office stationaries)	216	G	Yes	RFQ	5 000,00	02 April 2024 –29 March 2025	Section 32 (1) (a)
28	Supply and delivery of door tags for offices	120	G	Yes	RFQ	10 000,00	02 April 2024 –29 March 2025	Section 32 (1) (a)
29	Supply and delivery of Regional Head Office road sign.	2	G	Yes	RFQ	25 000,00	02 April 2024 –29 March 2025	Section 32 (1) (a)
30	Supply and delivery of the Directorate Customer Service Charter Banner.	2	G	Yes	RFQ	8 000,00	02 April 2024 –29 March 2025	Section 32 (1) (a)
31	Supply and delivery of suggestion boxes.	8	G	Yes	RFQ	5 000,00	02 April 2024 –29 March 2025	Section 32 (1) (a)
32	Training of regional staff members on Customer Service	216	NCS	Yes	DP	65 000,00	02 April 2024 –29 March 2025	Section 36 (2) (a)
33	Procurement for training venues	3	NCS	Yes	RFQ	15 000,00	02 April 2024 –29 March 2025	Section 32 (1) (a)
34	Procurement of materials and equipments for practical and coursework subjects	Various	G	Yes	RFQ/DP	1 650 000,00	02 April 2024 –29 March 2025	Section 32 (1) (a)/Section 36 (2) (a)
35	Procurement of materials and equipments for Science mobile-lab	Various	G	Yes	RFQ/DP	269 638,60	02 April 2024 –29 March 2025	Section 32 (1) (a)/Section 36 (2) (a)
36	Master Math Computers Maintenance and licence	Various	NCS	Yes	DP	215 000,00	02 April 2024 –29 March 2025	Section 36 (2) (a)
37	Pre-primary activities	Various	NCS	Yes	RFQ	31 830,00	02 April 2024 –29 March 2025	Section 32 (1) (a)
38	Primary Phase Activities	Various	NCS	Yes	RFQ	78 630,00	02 April 2024 –29 March 2025	Section 32 (1) (a)
39	Secondary Phase Activities	Various	NCS	Yes	RFQ	2 755 553,00	02 April 2024 –29 March 2025	Section 32 (1) (a)

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40	Procurement of equipments for Culture	Various	G	Yes	RFQ	26 800,00	02 April 2024 –29 March 2025	Section 32 (1) (a)
41	Procurement of equipments for Arts	Various	G	Yes	RFQ	78 000,00	02 April 2024 –29 March 2025	Section 32 (1) (a)
42	Services of Library 3M Machine	Various	NCS	Yes	RFQ	50 000,00	02 April 2024 –29 March 2025	Section 32 (1) (a)
43	procurement of Libraries newspapers	Various	G	Yes	DP	20 000,00	02 April 2024 –29 March 2025	Section 36 (2) (a)
44	Supply and delivery of Library Textbooks	Various	G	Yes	RFQ	80 000	02 April 2024 –29 March 2025	Section 32 (1) (a)
45	Service of fire extinguishers at offices of Directorate Head Office and Schools	Various	NCS	Yes	RFQ	300 000,00	02 April 2024 –29 March 2025	Section 32 (1) (a)
46	Service of Generators at Library and Schools	Various	NCS	Yes	RFQ	50 000,00	02 April 2024 –29 March 2025	Section 32 (1) (a)
47	Procurement of fuel for Generators at library and schools	Various	G	Yes	RFQ	100 000,00	02 April 2024 –29 March 2025	Section 32 (1) (a)
48	Supply and Delivery of Examination Materials to various schools (Biology, Physics, Chemistry and Prevocational Subjects) for a period of 36 months	Various	G	Yes	DP	4 000 000,00	02 April 2024 –29 March 2025	Section 36 (2) (a)
49	Supply and Delivery of Mattresses for Hostels in Omusati Region	Various	G	Yes	OAB	5 000 000,00	02 April 2024 –29 March 2025	Default method
50	Provision of Transport Items, Fueling Services, Car Tyres, Batteries, etc	Various	G	Yes	OAB	2 240 160,09	02 April 2024 –29 March 2025	Default method
51	Provision of Transport Services (car rental) to the Directorate of Education for 24 months	Various	NCS	Yes	DP	3 000 000,00	02 April 2024 –29 March 2025	Section 36 (2) (a)
52	Procurement of Vehicles to the Directorate of Education, Arts and Culture	Various	G	Yes	OAB	4 500 000,00	02 April 2024 –29 March 2025	Default method
53	Maintenance of Office Equipments at Directorate Head Offices	Various	NCS	Yes	RQF	140 992,52	02 April 2024 –29 March 2025	Section 32 (1)(a)
54	Provision of Security Services to Directorate Head Offices and Schools in Omusati Region for a period of 36 months	Various	NCS	Yes	OAB	36 923 172,00	02 April 2024 –29 March 2025	Default method
55	Installation, Registrations, and Licencing of Accounting system.	Various	NCS	Yes	OAB	635 496,34	02 April 2024 –29 March 2025	Default method
56	Procurement for advertisements of vacancies	Various	NCS	Yes	EPE	50 000,00	02 April 2024 –29 March 2025	Section 34 (g)
58	Procurement of Office Furniture and Equipments for the Directorate of Education, Arts and Culture	Various	G	Yes	RFQ	8 160 000,00	02 April 2024 –29 March 2025	Section 32 (1) (a)
59	Procurement of School Furniture and Equipments in Omusati Region	Various	G	Yes	OAB	5 000 000,00	02 April 2024 –29 March 2025	Default method

60	Supply and delivery of ICT equipment's (Computers, printers, duplication machines, laptops, etc, and software License keys)	Various	G	Yes	OAB/RFQ	6 184 000,00	02 April 2024 –29 March 2025	Default method/Section 32 (1) (a)
61	Servicing of Power Generators at Directorate Head Office and Schools	Various	NCS	Yes	RFQ	25 000,00	02 April 2024 –29 March 2025	Section 32 (1) (a)
62	Servicing fire extinguishers Directorate Head Office and Schools	Various	NCS	Yes	RQF/DP	7 000,00	02 April 2024 –29 March 2025	Section 32 (1) (a)/Section 36 (2) (a)
63	Utilities (payment of water, electricity, Tango recharge vouchers for Officials, sewerage & other expenditures).	Various	NCS	Yes	ONB/RFQ/DP	55 000 000,00	02 April 2024 –29 March 2025	Default method/32(1)(a)/33(3)(a,b&c)
64	Construction of Three (3) Classrooms Block at Ben Shikongo PS - Elim Circuit	3	W	Yes	OAB	1 200 000,00	02 April 2024 –29 March 2025	Default method
65	Construction of Three (3) Classrooms Block at Ombathi CS - Ogongo Circuit	3	W	Yes	OAB	1 200 000,00	02 April 2024 –29 March 2025	Default method
66	Construction of a Ten (10) Seat Ablution Block at Ouvale CS - Okalongo Circuit	10	W	Yes	OAB	400 000,00	02 April 2024 –29 March 2025	Default method
67	Construction of 5 seat (5) Ablution facility at Ampolo PS	5	w	Yes	OAB	35 000,00	02 April 2024 –29 March 2025	Default method
68	Renovation of Six (6) Classrooms Block at Iipandayamiti CS - Etayi Circuit	6	W	Yes	OAB	1 800 000,00	02 April 2024 –29 March 2025	Default method
69	Renovation of Four (4) Classrooms Block at Onelago CS - Anamulenge Circuit	4	W	Yes	OAB	1 200 000,00	02 April 2024 –29 March 2025	Default method

Name of Public Entity: Omusati Regional Council: Ministry of Gender Equality Poverty Eradication and Social Welfare Financial Period: 2024/2025									
Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)	
1	Supply and delivery of Office stationaries to the Division of Gender Equality Poverty Eradication and Social Welfare	Various	G	Yes	ONB	80 000	2024-01-02	Default Method	
2	Supply and delivery of Cleaning Materials to the Division of Gender Equality Poverty Eradication and Social Welfare for a period of 24 months	Various	G	Yes	ONB	70000	2024-01-02	Default Method	

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3	Supply and delivery of Cleaning Stationaries, Toner and Cartridges to the Division of Gender Equality Poverty Eradication and Social Welfare for a period of 24 months	Various	G	Yes	ONB	35000	2024-01-02	Default Method
4	Supply and delivery of Protective Clothing to the Division of Gender Equality Poverty Eradication and Social Welfare for a period of 24 months	Various	G	yes	ONB	7000	2024-01-02	Default Method
5	Procurement of maintenance materials and works to the Division of Gender Equality Poverty Eradication and Social Welfare for a period of 24 months	Various	G	Yes	ONB	21000	2024-01-02	Section 32(1) (a)
6	Supply and delivery of Promotional Materials to the Division of Gender Equality Poverty Eradication and Social Welfare for a period of 24 months	Various	NCS	Yes	ONB	55000	2024-01-02	Default Method
7	Provision of Catering Services/ Refreshment to the Division of Gender Equality Poverty Eradication and Social Welfare (Constituencies) for a period of 24 months	Various	NCS	Yes	ONB	117000	2024-01-02	Default Method
8	Provision of Accommodation and Conference Facilities for the Division of Gender Equality, Poverty Eradication and Social for a period of 24 months	Various	NCS	Yes	ONB	47000	2024-01-02	Default Method
9	Placing of adverts in news papers	Various	NCS	Yes	EPE	3000	2024-01-02	Section 32(1) (a)
10	Procurement of Materials and Equipment for Income Generating Activities (IGAs)	Various	G	Yes	RFQ	115 000	2024-01-02	Section 32(1) (a)
11	Procurement Teaching and Learning (ECD) Centres	Various	G	Yes	RFQ	49 000	2024-01-02	Section 32(1) (a)
12	Procurement of Exhibition Stand for WBA, members AND procurement refreshment for training SYB	Various	NCS	yes	RFQ	25 000	2024-01-02	Section 32(1) (a)
13	Procurement Technical/ Production Skills Training	Various	NCS	Yes	RFQ		2024-01-02	Section 32(1) (a)
14	Procurement of materials for Technical and Production Skills Training and minor maintenance	Various	G	Yes	RFQ	60 000	2024-01-02	Section 32(1) (a)

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Name of Public Entity: Office of the Governor							Financial Period: 2024/2025		
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled date for Invitation of Bids	Reason for deviating from the default method (where applicable)	
1	Supply and delivery of Office Stationaries, Toners and Cartridges to the Office of the Governor for a period of 12 months.	Various	G	Yes	RFQ	46 500,00	2024-01-04	Section 32 (1) (a)	
2	Cleaning Materials	Various	G	Yes	IQ	12 500,00	2024-01-04	Section 38 (1)	
3	Paper Shredder Machine	1	NCS	Yes	RFQ	8 800,00	2024-01-04	Section 32 (2)	
4	Catering services	Various	NCS	Yes	IQ	50 000,00	2024-01-04	Section 38 (1)	
5	Official Entertainments	Various	NCS	Yes	RFQ	16 000,00	2024-01-04	Section 32 (2)	
6	Broadcasting	Various	NCS	Yes	EPE	10 000,00	2024-01-04	Section 34 (g)	
7	Toilet papers/tissues	Various	G	Yes	IQ	15,00,00	2024-01-04	Section 38 (1)	

Approved - Accounting Officer (Name): Gertrude Koshind Signature: [Signature] Date: 14/12/2023

